



Canadian Chapter of the EIA

APPLICATION FOR MEMBERSHIP

The undersigned hereby applies for membership in the **Environmental Abatement Council of Ontario, the Canadian Chapter of the EIA**, and agrees on approval, to abide by the Constitution and By-Laws of the Association and any amendments that may be made thereto.

Company Name _____

Address _____

City/Prov/PC _____

Telephone Number _____ Fax Number _____

Website _____

Nature of Business _____

Main Representative _____ Title _____ Email _____

Other Representative _____ Title _____ Email _____

Years of Service **Company:** _____

Principals: _____

Incorporation Year: _____

Membership Category:

- Pre-Qualified Contractor Member
- General Member: Contractor
- Consultant Member
- General Member: Insurance/Laboratories/Suppliers
- Associate Member

MEMBERSHIP DUES AND CATEGORIES

EACO's fiscal year is April 1st to March 30th. Membership applications received up to the end of July will pay full membership dues, plus HST. Those applying for membership from August 1 to the end of March will pay as follows, plus HST:

| Month | Contractor/General Membership Dues | Associate Membership Dues |
|-----------|------------------------------------|---------------------------|
| August | \$565.00 | \$60.00 |
| September | \$500.00 | \$55.00 |
| October | \$435.00 | \$47.00 |
| November | \$375.00 | \$40.00 |
| December | \$315.00 | \$35.00 |
| January | \$250.00 | \$27.00 |
| February | \$185.00 | \$20.00 |
| March | Full Dues - \$750.00 | Full Dues - \$80.00 |

Pre-Qualified Contractor Member - Annual Dues \$750.00

Each company applying for Pre-Qualified Contractor membership must be actively engaged in conducting abatement of environmental hazards within Ontario for the past 5 years. The criteria for acceptance are based on several categories and include:

- Project Profiles with References
- Sponsorship from Current Members
- Letter of reference from Contractor Member
- Proof of General Liability and Occurrence Based Environmental Liability Insurance
- Satisfactory Information Regarding Compliance with Regulations
- Other Submittals: testimonials, in-depth project profiles or any other information to assist the Membership Committee in evaluating the submission
- Residential? Yes No
- Identify which abatement areas your company services (circle items below):
 - Asbestos (Type 1 & 2), Asbestos (Type 1, 2 & 3), Mould, Lead, Guano, Silica
 - Crime Scene, Chemical Spills and any others not listed _____

Contractors applying for Pre-Qualified Contractor Member will be subject to auditing by EACO's Membership Committee. Auditing may include site visits to projects and/or review of documentation at the contractor's office.

For the services circled above, provide 3 environmental abatement projects completed in the past 3 years. You may provide additional information if required.

Project Profiles with References

Project #1

Project Title _____
Location _____
Type of Abatement _____
Project Value _____ Completion Date _____
Owner _____
Contact _____
Telephone Number _____ Email _____
Consultant/Architect _____
Contact _____
Telephone Number _____ Email _____

Project #2

Project Title _____
Location _____
Type of Abatement _____
Project Value _____ Completion Date _____
Owner _____
Contact _____
Telephone Number _____ Email _____
Consultant/Architect _____
Contact _____
Telephone Number _____ Email _____

Project #3

Project Title _____
Location _____
Type of Abatement _____
Project Value _____ Completion Date _____
Owner _____
Contact _____
Telephone Number _____ Email _____
Consultant/Architect _____
Contact _____
Telephone Number _____ Email _____

Sponsorship from Current Members

Under this membership category, each applicant will require sponsorship for membership from one current contractor member and one current consultant member in good standing (a list can be found at www.eacoontario.com). **Letters of reference from the sponsors must accompany the application form.** Indicate company name and contact name below:

Sponsor #1 _____

Sponsor #2 _____

General Liability & Environmental Liability Insurance

Provide a copy or proof of insurance with application showing a minimum coverage of \$5,000,000.00 GL and \$2,000,000.00 EL. Proof provided must specifically reference hazardous materials covered by insurance (asbestos, mould, etc.).

Insurance Company _____

Policy number _____

Location _____

Contact Person/or Broker _____

Telephone Number _____ E m a i l _____

Is your environmental policy occurrence- based coverage? Yes No

Compliance with Regulatory Requirements

Has your firm received Ministry of Labour, Ministry of Environment or charges and/or stop work orders in the last 5 years? Yes No

If so, please provide a complete written explanation. Failure to disclose information or provide an acceptable explanation may result in a rejection of this application.

Has your firm submitted Employee Exposure Form 1 in the past year as required under Ontario Regulation 278/05? Yes No

Other Submittals

Please enclose the following:

- Proof that your company has been conducting abatement for the past 5 years and provide an estimation of the percentage of your work is hazardous building materials and mould abatement

- Your current WSIB Clearance Certificate
- For abatement contractors that conduct Type 3 operations, provide proof of compliance with Ministry of Training, Colleges and Universities (MTCU) Asbestos Abatement Supervisor (Trade Code 253s) and Asbestos Abatement Workers (Program 253w) programs
- For abatement contractors that do not conduct Type 3 operations, please specify this with your application.
- Most recent CAD-7/NEER Report
- Updated CCDC 11
- Company Safety Policy & Procedures (which also outlines your Safety Program)

General Member: Contractor - Annual Dues \$750.00

This membership category is for contractors that will not be a Pre-Qualified Contractor Member or are contractors that are working towards becoming a Pre-Qualified Contractor Member. Contractor members are required to provide information with their application as follows:

Please enclose the following:

- Proof that your company has been conducting abatement contracting services for the past 2 years
- Your current WSIB Clearance Certificate
- Company Safety Policy & Procedures
- Statement of your company's qualifications and experience
- For abatement contractors that conduct Type 3 operations, provide proof of compliance with Ministry of Training, Colleges and Universities (MTCU) Asbestos Abatement Supervisor (Trade Code 253s) and Asbestos Abatement Workers (Program 253w) programs
- Residential? Yes No

General Liability & Environmental Liability Insurance

- Provide a copy or proof of insurance with application showing a minimum coverage of \$5,000,000.00 GL and \$2,000,000.00 EL. Proof provided must specifically reference hazardous materials covered by insurance (asbestos, mould, etc.).

Insurance Company _____
 Policy number _____
 Location _____

Contact Person/or Broker _____
Telephone Number _____ E mail _____

Sponsorship from Current Members

Under the General Member: Contractor category, each applicant will require sponsorship for membership from two current members in good standing (a list can be found at www.eacoontario.com). Indicate company name and contact name below:

Sponsor #1 _____

Sponsor #2 _____

Consultant Member - Annual Dues \$750.00

Consultant members are required to provide information with their application as follows:

Please enclose the following:

- Proof that your company has been conducting consulting services for the past 5 years
- Proof of errors and omissions insurance
- Proof of your company's quality control program
- Your current WSIB Clearance Certificate
- Company Safety Policy & Procedures
- Statement of your company's qualifications and experience
- Residential? Yes No

Sponsorship from Current Member

Under the Consultant membership category, each applicant will require sponsorship for membership from two current members in good standing (a list can be found at www.eacoontario.com). Indicate company name and contact name below:

Sponsor #1 _____

Sponsor #2 _____

General Member: Insurance/Labs/Suppliers - Annual Dues \$750.00

Each company applying for General Membership must be conducting business that is directly associated with the remediation and abatement of environmental hazards. This category includes safety equipment suppliers, insurance companies, training institutions, laboratories, etc.

Two current members in good standing must sponsor each applicant. The two members in good standing will evaluate on a case-by-case basis the applicant's profile within the general member category.

Sponsorship from Current Member

Under the general membership category, each applicant will require sponsorship for membership from two current members in good standing (a list can be found at www.eacoontario.com). Indicate company name and contact name below:

Sponsor #1 _____

Sponsor #2 _____

Associate Member – Annual Dues \$80.00

The Associate Member category is for individuals who are engaged in the environmental abatement industry for a portion of his/her time and have a general interest in the environmental abatement industry. These would include architects, engineers, governmental representatives, building owners, health and safety officials of school boards, hospitals, colleges, universities and private corporations.

For all Membership Categories: Additional Application Information

- All applications are subject to the approval by the EACO Board of Directors and its decisions shall be final and binding. Also, completion of this application form and/or attachments does not necessarily result in the automatic acceptance to EACO.
- Provide any additional information that may assist EACO with evaluating your application.
- By submitting this application, you hereby authorize EACO Board of Directors to contact references provided with this application and ministries to verify the information provided.
- Membership may be terminated due to violation of the EACO Code of Ethics or by member misconduct as judged by the EACO Board of Directors.
- An applicant may re-apply for membership two years after the date of membership denial or termination.

We agree to abide by the Constitution and By-Laws of the **Environmental Abatement Council of Ontario** and hereby declare that we meet the requirements for membership as set out in the Association’s Constitution.

Company Name _____

Signature of Applicant _____

Date _____

FOR EACO OFFICE USE:

Date Presented _____

Board’s Decision _____

Dated: February 2020

TCA Ethics Statement & Code of Practice

(As Adopted by the Environmental Abatement Council of Ontario - June 3, 2004)

1. **TCA members shall govern themselves in accordance with business practices that are founded on trust.**
 - Be a leader of character - become your word.
 - Honour all contractual obligations.
 - Conduct all business with integrity.
 - Promote the use of CCA/CCDC Standard Contract Documents.
 - Commit to working together to resolve issues and disputes in a manner that is fair to all parties involved.
 - Treat industry colleagues with respect and fairness.
 - Establish a relationship of cooperation between all parties.

2. **TCA members will ensure that jobsite/workplace safety is first and foremost.**
 - Develop and implement an occupational health and safety plan (company or site specific) and communicate it to each employee and every visitor to the site.
 - Provide appropriate training and supervision for employees.
 - Ensure that health & safety policies and regulations are in place on all projects and that such policies are well communicated to all personnel.

3. **Every transaction to which any member is a party shall be conducted in the interest of profiting all parties concerned.**
 - Understand that our goal is that all members are “partners in profit” – a good contract is one where all parties are given the opportunity to prosper under the contract.
 - Ensure that you have the necessary level of competency to complete the work as defined by the contract.
 - Uphold the principle of appropriate compensation for services provided.
 - All parties to a contract shall ensure that an appropriate level of planning and coordination is carried out on a project.
 - “Just say NO to bad deals”.

4. **TCA members, as industry leaders, will avoid actions that are incompatible with the best interests of the construction industry as a whole.**
 - Refrain from bid rigging, bid shopping and bid-peddling.
 - Respect ownership of property.
 - Be proactive in the elimination of unethical practices.
 - Conduct all business in accordance with the highest industry standard and in a manner, which will not bring disrepute to the construction industry. Provide the best in quality of work in conformity with applicable building codes, regulations, and laws.
 - Refrain from activities that involve a conflict of interest.
 - Avoid verbal agreements - put it in writing every time.

5. **TCA members will abide by and use the recommended practices for standard contracting and bidding procedures as detailed in CCA #29.**
 - Uphold the confidentiality of the tendering process at all levels.
 - Promote the practice of awarding bids in compliance with criteria set out in tendering documents.
 - Sign contract documents expeditiously.
 - Seek tenders only from competent bidders and do not solicit tenders or quotations you do not intend to use.

6. **TCA members shall act as good corporate citizens.**
 - In all projects and related business, members shall consider the best interests of the community.
 - Support equal opportunity hiring and pay practices.
 - Support and promote TCA's Crime Stoppers program.
 - Adhere to all municipal, provincial and federal legislation that is applicable to the member's business operations
 - Deal justly with employees, customers, suppliers, consultants, and contractors.
 - Actively participate in and promote industry and community associations.

7. **TCA members will undertake appropriate programs to protect the environment.**
 - Know and comply with all environmental rules and regulations.
 - Reduce, reuse, and recycle.
 - Promote cooperation with owners, consultants, governments and others to minimize negative environmental impact.
 - Where available, use products or processes that are environmentally friendly.

8. **Moreover, TCA members commit to advancing their industry and their Association by making "Members Supporting Members" a standard operational procedure.**
 - Promote and support your Association and its members.
 - Refer business to your fellow members.
 - Encourage volunteerism in order to achieve the benefits from TCA's networking opportunities.
 - Understand that TCA membership is based on the principles of honour, respect and character.

Breaches of the Code of Ethics shall be dealt with in accordance with the provisions of the Association's by-laws.