



Canadian Chapter of the EIA

## Minutes

### Environmental Abatement Council of Ontario Board of Directors Meeting May 28, 2020 – Zoom Meeting

**CHAIRMAN AND SECRETARY**

John Kocjan acted as Chairman and Jason Pelligra as Recording Secretary.

#	Item	Discussion	Action
1	<b>Call to Order</b>	<ul style="list-style-type: none"> <li>John called the meeting to order</li> </ul>	
2	<b>Review and Acceptance of Previous Minutes</b>	<ul style="list-style-type: none"> <li>On a motion by Ian and seconded by Pete, the minutes of the March 26, 2020 meeting were approved as tabled.</li> <li>There were no redactions for the website posting of the minutes.</li> </ul>	
3	<b>Financial Report</b>	<ul style="list-style-type: none"> <li>Betty reviewed the Notice To Reader.</li> <li>Motion to accept The Notice to Reader statements was made by Pete and seconded by Ian - All in favour <i>Carried</i></li> <li>The 2020 – 2021 budget had already been approved at the January meeting, however, considering Covid-19 the Executive Committee will review it again.</li> </ul>	Ex Comm
4	<b>Committee Reports</b>		
4 a)	<b>Executive Committee</b>	<ul style="list-style-type: none"> <li>There was nothing new to report at this time</li> </ul>	
4 b)	<b>Marketing &amp; Programs Committee</b>	<ul style="list-style-type: none"> <li>Flourish Marketing has been busy promoting the new Emerging and Existing Pathogen Cleaning – Best Practices for Environmental Professional Services guideline, the revised Guideline Hygiene Practices for Construction Workers and Infection Control 2020 and the new Covid-19 Resources tab of the website.</li> <li>LinkedIn ads are commencing, and updates will follow once they have time to run</li> <li>Pete noted that there has not been enough traction on the new Emerging and Existing Pathogen Cleaning guideline and many organizations still using cleaning</li> </ul>	

		<p>companies. The membership needs to embrace this as well as the public</p> <ul style="list-style-type: none"> <li>• In terms of the budget as it relates to golf, there may not be value to the tournament should networking (lunch, dinner, etc.) be limited. At this time, no deposit has been paid to Wooden Sticks. The deposit paid to Angus Glen for the AGM that was originally planned for May will be carried to 2021.</li> <li>• EIA Conference postponed to September 15<sup>th</sup> should travel bans be lifted.</li> </ul>	
4 c)	<b>Membership Committee</b>	<p>New Membership Applications:</p> <ul style="list-style-type: none"> <li>• S2S Environmental –Pete will reach out to them for their H&amp;S policy and Quality Control program.</li> <li>• Kleen Condition – They applied as a Pre-Qual member; however, they meet qualifications for General Member: Contractor.</li> </ul> <p>A motion was put forth by John and seconded by Ian to accept Kleen Condition Inc into EACO</p> <p style="text-align: center;"><i>Carried</i></p> <ul style="list-style-type: none"> <li>• Crozier Environmental – They are new to the industry. Glenn to follow up with them for additional information then they can qualify for a General Member (they applied as a Pre-Qual).</li> <li>• Betty reported that of the 89 membership renewal invoices sent, 51 (57%) are still outstanding however the renewal deadline was extended to June 30. At the end of June, a second notice will go out.</li> </ul>	<p>Pete</p> <p>Glenn</p>
4 d)	<b>Consultants Committee</b>	<ul style="list-style-type: none"> <li>• Martin to call a meeting soon.</li> </ul>	
4 e)	<b>Contractors Committee</b>	<ul style="list-style-type: none"> <li>• There is nothing to update at this time</li> </ul>	
4 f)	<b>Training Committee</b>	<ul style="list-style-type: none"> <li>• The committee was in the process of setting up a seminar on the new IAQ guideline at a downtown venue before Covid-19. It needs to be published first. Martin noted that Rob said it will be finalized in the next week.</li> <li>• It was decided to focus on the new Emerging and Existing Pathogen Cleaning guideline for now</li> <li>• There was a suggestion to host a webinar on it and post the recording online. Pete will investigate the Zoom options for this.</li> <li>• Jeff noted that the Learning Management System can offer online training. Steve will reach out to Bob Krell about producing a webinar (that would be fee based and revenue would be shared with him).</li> </ul>	<p>Pete</p> <p>Jeff Steve</p>
4 g)	<b>Technical Committees</b>		

4 g) i	<b>Asbestos Committee (Hazardous Materials Worker)</b>	<ul style="list-style-type: none"> <li>• Steve reported that some discussions are occurring to interpret the meaning of "...as necessary..." (in federal regulations) related to air monitoring inside the containment system of asbestos abatement projects.</li> <li>• Steve will keep the Board updated</li> </ul>	
4 g) ii	<b>Lead Committee</b>	<ul style="list-style-type: none"> <li>• There is nothing to update at this time</li> </ul>	
4 g) iii	<b>IAQ Committee</b>	<ul style="list-style-type: none"> <li>• Refer to Training Committee notes</li> </ul>	
4 g) iv	<b>Radon Committee</b>	<ul style="list-style-type: none"> <li>• Bruce Decker has provided information for a new Radon tab of the website which has been completed. The committee is currently reviewing it before it goes live.</li> </ul>	Bruce
4 g) v	<b>DeSub Committee</b>	<ul style="list-style-type: none"> <li>• Steve is hoping to have the paper complete by month's end</li> </ul>	Steve
4 g) vi	<b>Preventing Water Damage During Construction Committee</b>	<ul style="list-style-type: none"> <li>• Nothing to report at this time</li> </ul>	
4 g) vii	<b>Opioid Remediation Committee</b>	<ul style="list-style-type: none"> <li>• Martin touched base with Suzanne Wilde, the co-chair. The committee members know of non-members so they will be invited to join a meeting and if they wish to continue, they will be asked to join.</li> </ul>	
4 g) viii	<b>Infection Control Committee</b>	<ul style="list-style-type: none"> <li>• In regard to getting members to embrace the new guideline, Pete suggested that we would provide a clause to project owners asking them to use Pre-Qual EACO members.</li> <li>• He shared some thoughts on qualifications that they should request from a contractor (i.e. \$5 million occurrence based general liability, WSIB clearance certificate, CCDC11, etc.) <b>OR</b> ask for proof of EACO Pre-Qual membership.</li> <li>• Pete believes this makes things easier for everyone as it declares what should be expected of a contractor.</li> <li>• An in-depth discussion ensued. John noted that there will be liability involved for EACO as it implies that EACO is confirming a Pre-Qual contractor member has all the qualifications.</li> <li>• It was agreed that the Executive Committee will review it at their next meeting.</li> </ul>	Ex Comm
5	<b>New Business</b>	<ul style="list-style-type: none"> <li>• Kelly, Jeff, Glenn and Norine are up for election this year and all confirmed that they will run for re-election.</li> <li>• John noted that Bruce Decker sits on a CSA committee and he notes that the EACO DOP Guideline needs updating and will have a draft to the Board in Aug –</li> </ul>	

		<p>Sept. No need for a full committee as majority of work is completed. However, looking for volunteers to review it. Glenn was volunteered in his absence to chair it as he was involved in the original committee. John will ask Jimmy to also volunteer. Norine offered to assist.</p> <ul style="list-style-type: none"> <li>• John reported that the Construction Worker Hygiene guideline was updated and now called "Guideline Hygiene Practices for Construction Workers and Infection Control 2020". The IHSA contacted Steve as they wanted to reference it but noted the old date. John updated it and the Board had an opportunity to review it. It is now posted on the site.</li> </ul>	
6	<b>Next Meeting</b>	<ul style="list-style-type: none"> <li>• July 23, 2020 / 8:30 – 10:30 pm / Zoom Meeting</li> </ul>	
7	<b>Adjournment</b>	<ul style="list-style-type: none"> <li>• There being no further items to discussed, John adjourned the meeting</li> </ul>	