



Canadian Chapter of the EIA

Minutes
Environmental Abatement Council of Ontario
Board of Directors Meeting
September 26, 2019 – TCA Offices

CHAIRMAN AND SECRETARY

John Kocjan acted as Chairman and Jason Pelligra as Recording Secretary.

#	Item	Discussion	Action
1	Call to Order	<ul style="list-style-type: none">John called the meeting to order and thanked the Board again for the nomination and being elected as the EACO President	
2	Review and Acceptance of Previous Minutes	<ul style="list-style-type: none">On a motion by Dave and seconded by Kelly, the minutes of the July 25, 2019 meeting were approved as tabled.Omissions for the Executive Summary were reviewed	
3	Financial Report	<ul style="list-style-type: none">As the 2nd quarter ends Sept 30, there was nothing to report at this time.	
4	Committee Reports		
4 a)	Executive Committee	<ul style="list-style-type: none">The ExCom met on Sept 11th. The primary focus was to get Sarah and John updated on the strategic plan already developed.Oct 23rd will be a follow up meeting where a Critical Path will be devised to become EACC. Need to confirm name change, insurance requirements, legal requirements, protocol for developing chapters already exists with EIA so that needs to be tweaked for Canada (start in the East where Steve has already had preliminary discussions).The ExCom is asking the Board for discretionary decision making on items such as expenses, instead of waiting until the next Board meeting, to be more efficient.John will develop a calendar of events/activities and provide progress reports	John

4 b)	Marketing & Programs Committee	<ul style="list-style-type: none"> • Catherine Mills is the new Chair of the Committee as Sarah is now assuming the VP role • Sarah will still sit on the Committee • Sarah asked that the woman's event be postponed until 2020 as well as be co-billed as a pub night <p>GOLF</p> <ul style="list-style-type: none"> • There were 85 golfers. • Wooden Sticks was discussed as an option to potentially host the 2020 tournament • The discussion was had that golf tournaments are not as in demand as years past and that it is harder to get company approval for the expenditure/ • The Marketing Committee should investigate alternative ideas to the golf tournament • A Survey Monkey will be sent out to gauge the interest of the golf tournament (timing, location, alternative activities, etc.) before the end of October and report back at the November Board meeting • The Committee is trying to set up a conference call with Caroline and the EIA marketing contact 	Sarah/ Catherine
4 c)	Membership Committee	<ul style="list-style-type: none"> • There are only 3 outstanding renewals: <ul style="list-style-type: none"> ○ XCG – Sarah provided Glenn with the new contact person and he will follow up ○ RDA – it was agreed to cancel them ○ Board member – Betty to follow up <p>New Membership Applications:</p> <ol style="list-style-type: none"> 1. Englobe – Approved 2. Budget Environmental - met all the criteria and had an extremely thorough submission. Approved. 3. BiView Building Service Ltd. – They have not replied to request for their Health & Safety policy. Betty to follow up again. 4. Durham College – Approved. 5. FPR – Glenn to follow up again asking them to resubmit their Pre-Qual Contractor application as a General Member (Contractor) application 	Glenn Betty Betty Betty Glenn
4 d)	Consultants Committee	<ul style="list-style-type: none"> • Steve has yet to develop the Survey Monkey. • Kelly and Norine to send Martin the list of issues from the Contractors. Norine offered to meet with Martin about them. 	Steve Norine/ Martin
4 e)	Contractors Committee	<ul style="list-style-type: none"> • Nothing to report until the Consultants meet • Martin suggested that the chairs of the Consultants and Contractors Committee speak after each 	

		<p>meeting to update one another</p> <ul style="list-style-type: none"> Norine noted that EACO should develop EACO position statements on relevant issues. 	
4 f)	Training Committee	<ul style="list-style-type: none"> Nothing new to report at this time as Jeff was not present. However, at the last meeting it was reported that the next seminar would be on the new IAQ guideline. Martin to give Rob a call to see if any details have been discussed 	Martin
4 g)	Technical Committees		
4 g) i	Asbestos Committee (Hazardous Materials Worker)	<ul style="list-style-type: none"> Directors reported that many projects are still specifying asbestos pipe (rain water leaders) in condominium construction projects. The issue sits with the Contractors Committee 	
4 g) ii	Lead Committee	<ul style="list-style-type: none"> This committee has not met in a very long time. EPA announced new dust-lead hazard standards (for lead in dust on floors and windowsills) that will go into effect January 6, 2020. John will send the info to Bruce (as chair of this committee) and Martin (as Consultants chair). If Bruce agrees to continue as chair, he can re-convene the committee to review it. 	John
4 g) iii	IAQ Committee	<ul style="list-style-type: none"> The cost to print 500 copies is considered too high (\$1845). The hard copies are still seen as valuable by the Board so a PDF version is another option. Sarah and Betty to obtain costs of printing a small quantity (50) John also suggested looking at all guidelines to make sure that they are still up to date. If we need to print them again then we can print them with the IAQ one at that time in order to reduce the cost. 	Sarah/ Betty
4 g) iv	Radon Committee	<ul style="list-style-type: none"> There was nothing new to report at this time 	
4 g) v	DeSub Committee	<ul style="list-style-type: none"> Steve has asked Erin to do a review of the document so that it will be ready to share with the Board shortly 	
4 g) vi	Preventing Water Damage During Construction Committee	<ul style="list-style-type: none"> The Committee recently met by conference and have a follow up meeting in November. There is an issue with attendance. A call for more volunteers went out recently. 	
5	New Business	<ul style="list-style-type: none"> Ian to forward Conestoga College's career fair info to the Marketing & Communication Committee once received. John asked if TCA staff could provide the minutes of the Board meetings within 2 weeks after the meeting. 	Ian TCA

