



Canadian Chapter of the EIA

**Minutes**  
**Environmental Abatement Council of Ontario**  
**Board of Directors Meeting**  
**May 23, 2019 – The Vue**

**CHAIRMAN AND SECRETARY**

Steve Fulford acted as Chairman, Betty Quan as Secretary and Jason Pelligra as Recording Secretary.

#	Item	Discussion	Action
1	<b>Call to Order</b>	<ul style="list-style-type: none"> <li>Steve called the meeting to order</li> </ul>	
2	<b>Review and Acceptance of Previous Minutes</b>	<ul style="list-style-type: none"> <li>On a motion by Ted and seconded by John, the minutes of the March 21, 2019 meeting were approved</li> <li>Omissions for the executive summary for the website were reviewed.</li> </ul>	
3	<b>Financial Report</b>	<ul style="list-style-type: none"> <li>Offering sponsorships at pub night would be a way of generating extra revenue</li> <li>Exploring ideas of increasing the value in sponsorships should be tabled in Marketing</li> </ul>	Sarah
4	<b>Committee Reports</b>		
4 a)	<b>Executive Committee</b>	<ul style="list-style-type: none"> <li>Moving towards EACC and away from EACO.</li> <li>Legal implications need to be reviewed.</li> <li>EIA member benefits need to be planned and presented to the membership so they can gain a greater understanding of what is in it for them. EIA has a template for chapterization.</li> <li>Action items have been planned by the Executive Committee but this will be deferred until the next meeting where the Executive Committee will present</li> <li>EIA has a technical conference in Seattle which EACO will attend.</li> </ul>	
4 b)	<b>Marketing &amp; Programs Committee</b>	<ul style="list-style-type: none"> <li>The Committee met on April 17<sup>th</sup> and reviewed</li> </ul>	

		<p>events and stressed more sponsorships need to be added</p> <ul style="list-style-type: none"> <li>• Women’s event in October should be a well-attended event based on the hype going in</li> <li>• A review of the list of organizations/associations was conducted and split up among committee members for out-reach</li> <li>• Membership incentives were discussed - no decisions were made.</li> </ul>	
4 c)	<b>Membership Committee</b>	<ul style="list-style-type: none"> <li>• 79 members have been invoiced for renewals and 30 are outstanding. They will receive a second notice next week.</li> <li>• Two “General member: Contractor” applications have been received: <ul style="list-style-type: none"> <li>1. Leda Restoration</li> <li>2. Thomas James Environmental</li> </ul> </li> <li>• It was voted unanimously to accept both companies into EACO</li> <li>• There was a discussion regarding discounting membership fees, paying a fee for referrals, offering new members a discount for the golf tournament</li> <li>• A membership drive is needed. Ian volunteered to develop a campaign.</li> </ul>	Ian
4 d)	<b>Consultants Committee</b>	<ul style="list-style-type: none"> <li>• There was nothing new to report at this time</li> </ul>	
4 e)	<b>Contractors Committee</b>	<ul style="list-style-type: none"> <li>• There was nothing new to report at this time</li> </ul>	
4 f)	<b>Training Committee</b>	<ul style="list-style-type: none"> <li>• 15 people attended the asbestos seminar</li> <li>• The next topic could be the IAQ guideline which needs another month for completion. It should be at a downtown venue. Steve to check with Rob on the status.</li> <li>• Ted suggested offering an executive summary of our guidelines which we could charge for it.</li> </ul>	Steve
4 g)	<b>Technical Committees</b>		
4 g) i	<b>Asbestos Committee (Hazardous Materials Worker)</b>	<ul style="list-style-type: none"> <li>• Nothing new to report.</li> </ul>	Sarah
4 g) ii	<b>Asbestos Committee (College of Trades)</b>	<ul style="list-style-type: none"> <li>• College of Trades to be disbanded but they haven’t figured out what will be in place of it at this time</li> </ul>	

4 g) iii	<b>Lead Committee</b>	<ul style="list-style-type: none"> <li>There was nothing to report at this time</li> </ul>	
4 g) iv	<b>IAQ Committee</b>	<ul style="list-style-type: none"> <li>A deadline for the guideline review was set at a month from now for Board members to provide edits and feedback. Betty to send out a calendar invite to all directors about it.</li> </ul>	Betty
4 g) v	<b>Radon Committee</b>	<ul style="list-style-type: none"> <li>Ted reported that CARST now says they will accept contractors' existing liability insurance</li> <li>Steve noted the committee either needs to be active or it will be struck. He will follow up with Bruce Decker.</li> </ul>	Steve
4 g) vi	<b>DeSub Committee</b>	<ul style="list-style-type: none"> <li>Steve received a draft of the document but one section still needs to be completed.</li> </ul>	
5	<b>New Business</b>	<ul style="list-style-type: none"> <li>The Construct Canada deadline for seminar submissions has passed. EACO chose not to provide a submission this year.</li> </ul> <p>AGM/Elections</p> <ul style="list-style-type: none"> <li>Ted has decided not to run for re-election</li> <li>Mark, John and Ian have decided to run for re-election. Steve does not have to run again as he stays on the Board automatically as Past President.</li> <li>Mark will be acclaimed if no other contractor is nominated as there must be a minimum of 5 contractors.</li> <li>New nominees will be given two minutes at the AGM to speak</li> </ul>	
6	<b>Next Meeting</b>	<ul style="list-style-type: none"> <li>Thursday July 25, 2019 / 8:30 – 10:30 pm / TCA Offices</li> </ul>	
7	<b>Adjournment</b>	<ul style="list-style-type: none"> <li>There being no further items to discussed, Steve adjourned the meeting</li> </ul>	