



Canadian Chapter of the EIA

Minutes
Environmental Abatement Council of Ontario
Board of Directors Meeting
March 21, 2019 – TCA Office

CHAIRMAN AND SECRETARY

Steve Fulford acted as Chairman and Betty Quan as Recording Secretary.

#	Item	Discussion	Action
1	Call to Order	Steve called the meeting to order	
2	Review and Acceptance of Previous Minutes	<ul style="list-style-type: none">On a motion by John and seconded by Ted, the minutes of the January 24, 2019 meeting were approvedOmissions for the executive summary for the website were reviewed.	
3	Financial Report	<ul style="list-style-type: none">On a motion by Ian and seconded by Glenn, the budget for 2019 – 2020 was approved.	
4	Committee Reports		
4 a)	Executive Committee	<ul style="list-style-type: none">The committee met twice in FebruaryThe goal is to expand the association nationally. Name change should be EACC for Environmental Abatement Council of Canada. We need a strategic plan to transition to EACC and expand to the east (where there is no association, however, contractors want one) and west (where the existing association is inactive). What are the legal requirements to become federally incorporated?When in Miami for the EIA conference, Steve and Ian will meet with Kim and Kelly (perhaps Brent too) to discuss EACO's expansion. As Steve is the incoming EIA President, he will have to recuse himself from any decisions on EACO.Expansion will require local on-the-ground people to champion the cause. Therefore ideally we need national companies to be represented on the Board.	

		<ul style="list-style-type: none"> • Mark Stroombergen was appointed to the EIA Board to fill a vacancy. • It was moved by Steve and seconded by John that EACO continue to pursue national expansion. 	
4 b)	Marketing & Programs Committee	<ul style="list-style-type: none"> • The committee met on Feb 15. Only 3 attendees. • The list of associations was divided and committee members were assigned to contact them to request EACO presentations at their meetings/conferences/etc. • Sarah met with the building magazine that EACO use to advertise in and declined their \$10,000 offer. However, did offer to write an article for them. Sarah will follow up on this item. • EACO will be exhibiting at the OGCA on April 11 -13. • The Ontario Home Inspectors Association (OHIA) had agreed for EACO to present at their conference. Then one week prior to the event, they informed Steve that they had filled EACO's spot due to a misunderstanding by their President. EACO still wishes to be part of their "Ask an Expert" section of their website and needs to sign the Memorandum of Understanding. Sarah to reach out to them on the status of it. • The AGM on May 23 will be at a new venue called The Vue. Any nominations will be asked to submit a bio. As for presentations, only one submission so far from Warren at FCA regarding the Construction Act. Betty to inform Warren that it has been approved. • Other presentations: <ul style="list-style-type: none"> ○ EACO Strategic Plan. Peter will develop a slide deck. ○ EIA Update. Steve said someone from EIA will attend. He will find out who when he's in Miami. ○ DSS Guideline: perhaps a short presentation? 	<p>Sarah</p> <p>Sarah</p> <p>Betty</p> <p>Peter</p> <p>Steve</p> <p>Steve?</p>
4 c)	Membership Committee	<ul style="list-style-type: none"> • There hasn't been any new applications for a while • Ian and Sarah noted they will follow up with their contacts who indicated they would be joining such as DST/Englobe • The membership renewals should go out in April. No fee increase. 	<p>Sarah/Ian</p> <p>Betty</p>
4 d)	Consultants Committee	<ul style="list-style-type: none"> • Steve and Rein to finalize the questions for the survey monkey by next meeting. 	<p>Steve/Rein</p>

4 e)	Contractors Committee	<ul style="list-style-type: none"> Norine noted there is no need to meet until the consultants provide input. 	
4 f)	Training Committee	<ul style="list-style-type: none"> In Jeff's absence, the status of the April 25 Asbestos Awareness session is unknown. Betty to follow up with him. 	Betty
4 g)	Technical Committees		
4 g) i	Asbestos Committee (Hazardous Materials Worker)	<ul style="list-style-type: none"> There was nothing new to report at this time 	
4 g) ii	Asbestos Committee (College of Trades)	<ul style="list-style-type: none"> This item can be removed from the agenda 	
4 g) iii	Lead Committee	<ul style="list-style-type: none"> There was nothing to report at this time 	
4 g) iv	IAQ Committee	<ul style="list-style-type: none"> Rob Robinson said they should have a draft for April. 	
4 g) v	Radon Committee	<ul style="list-style-type: none"> From the last meeting it was noted that CARST is requesting that contractors carry errors and omissions insurance. Bruce Decker noted that it was protested as it is too restrictive for contractors, however, it is in effect. 	
4 g) vi	DeSub Committee	<ul style="list-style-type: none"> Steve reported that only one section has yet to be completed and Craig should have the draft by week's end. 	
5	New Business	<p>Construct Canada/PM Expo 2019</p> <ul style="list-style-type: none"> EACO should provide another presentation submission Deadline is April 30 When at the EIA, Steve will see what are popular topics Steve asked Betty to remind the Board about the April 30 deadline as it approaches. <p>MOL's Asbestos Video</p> <ul style="list-style-type: none"> Michele has received the approval to shoot the video and she's looking for sites for early April Getting owners' approvals will be difficult Not sure if EACO should be responsible for coordinating this or put it out to members to offer their locations The entire video will be 6 minutes so they might be better off staging it Or members can submit their own footage – however, it must be of a certain quality There was a suggestion for them to shoot at UofT which always has work going on Steve will follow up with Michele 	<p>Betty</p> <p>Steve</p>

		<p>Preventing Water Damage During Construction Guideline</p> <ul style="list-style-type: none"> The call for volunteers was put out and only 3 people responded: Raj Singh, Lee Senter and Rob Fernandes which is not enough for a committee. Steve to call Warren at FCA as an insurance rep would be good. Other suggestions were people from Pinchin, Stantec, Golder, WSP, McIntosh Perry, etc. Steve to contact these companies as well as Raj to be chair of the committee. <p>Board of Directors' Terms</p> <ul style="list-style-type: none"> With the AGM coming up, the Directors with terms expiring were asked if they would run again: <ul style="list-style-type: none"> Steve – no, however, will remain on the Board as Past President Ian – yes, however, will not continue as VP Mark – yes Ted – no John – yes Board members were asked to consider the President and VP positions <p>Occupational & Environmental Health Division, University of Toronto</p> <ul style="list-style-type: none"> Steve and Pete were at an event with the UofT Dean, James Scott, who asked if EACO was interested in offering a scholarship or bursary. While the board thought the concept was valuable, UofT was not the best choice as other schools offered courses that better suit the industry such as Fanshaw College and Conestoga. It was decided that this item requires further investigation in terms of school evaluations and job fairs, etc. Sarah and Ian volunteered to take it on. Steve will diplomatically inform UofT that it is not in EACO's budget at this time. 	Steve
6	Next Meeting	<ul style="list-style-type: none"> May 23, 2019 / 11 am – 12:30 pm at The Vue / The AGM follows 	
7	Adjournment	<ul style="list-style-type: none"> There being no further items to discussed, Steve adjourned the meeting 	