



Canadian Chapter of the EIA

Minutes
Environmental Abatement Council of Ontario
Board of Directors Meeting
January 25th, 2018 – TCA Offices

CHAIRMAN AND SECRETARY

Steve Fulford acted as Chairman, Betty Quan as Secretary and Jason Pelligra as Recording Secretary.

#	Item	Discussion	Action
	Call to Order	<ul style="list-style-type: none"> • Steve called the meeting to order. 	
	Review and Acceptance of Previous Minutes	<ul style="list-style-type: none"> • On a motion by Norine and seconded by Ted, the minutes of the November 23, 2017 meeting were approved • To be omitted from the minutes for the Executive Summary are references to monies/fees/revenue. 	
	Financial Report	<ul style="list-style-type: none"> • On motion by Kelly and seconded by Norine, the financials were approved 	
	Committee Reports		
	Executive Committee	<ul style="list-style-type: none"> • The Executive Committee met earlier in the week and discussed a concern with members: What are the benefits of being with the EIA? • Steve noted that it was part of EACO's national strategy and will be meeting with EIA in March at their convention to develop a list of benefits for presentation at the AGM. • It is possible that Brent Kynoch (EIA Managing Director) may come to the AGM to speak. • Phase 2 of the Strategic Plan is for Canadian expansion by enrolling National environmental firms • Fee increase proposed from \$675 to \$725 to offset increases from the TCA, print new guidelines, fund programs and initiatives. A letter must accompany the invoice to explain the fee increase. 	<p style="text-align: center;">ExCom</p> <p style="text-align: center;">Glenn/ Betty</p>

	Marketing Committee	<ul style="list-style-type: none"> • Sarah noted previous decision to move the Fall pub night to the Spring with April 25th as a target date (4:30 – 7:30) • The location would be The Ballroom which provides plenty of interactive options: bowling, ping pong, bubble hockey, billiards. Other options are Axe Throwing. • It was agreed that the Committee will review options and email the Board for a vote and book it before the March Board meeting. 	Sarah
	Membership Committee	<ul style="list-style-type: none"> • Nothing new to report 	
	Consultants Committee	<ul style="list-style-type: none"> • Steve to provide a list of terms that require definition to Kelly to review with Rein (e.g. Friability, accessibility, employee exposure) 	Steve/ Kelly
	Contractors Committee	<ul style="list-style-type: none"> • There will be a meeting on February 21st at the TCA offices. • Betty asked that Jimmy/Norine provide the agenda 2 weeks prior as was the commitment made to contractors after the survey. The Pre-Qual Contractors membership will be on the agenda. • The May 9th meeting will be at Pinchin's Mississauga offices. Betty to notify the committee members. 	Jimmy/ Norine Betty
	Training Committee	<ul style="list-style-type: none"> • Mould Seminar is set for Feb 22. • EMSL will be joining in with Jeff to present. • Jeff to send Betty the Certificate of Attendance to issue after the seminar 	Jeff
	Programs Committee	<ul style="list-style-type: none"> • Pete presented King's Riding's proposal on Sept 20 vs. Wooden Sticks on Sept 12 • Pete will check if an earlier shotgun is available (i.e. 10 am – 11 am) at the same cost. As well, breakfast/lunch would be cheaper than lunch/dinner. • Upon further discussion Pete was given the green light by the Board to book King's Riding for the EACO 2018 Golf tournament if the earlier start time was available. <p>AGM</p> <ul style="list-style-type: none"> • To be held on May 24th at the Richmond Hill Country Club with the same format as last year. Betty to check on availability. • Steve looking to get Brent Kynoch/EIA to present as well as potentially the IAQ paper and DeSub guideline. 	
	Technical Committees		

	Asbestos Committee (Hazardous Materials Worker)	<ul style="list-style-type: none"> At this time there is nothing new to report 	
	Asbestos Committee (College of Trades)	<ul style="list-style-type: none"> At this time there is nothing new to report 	
	Lead Committee	<ul style="list-style-type: none"> At this time there is nothing new to report 	
	IAQ Committee	<ul style="list-style-type: none"> Rob Robinson notes that the draft is complete and will have something to present at the March Board meeting. A possible AGM topic. 	
	Radon Committee	<ul style="list-style-type: none"> Scott Cryer was unable to coordinate the session. Bruce will take over. 	Bruce
	DeSub Committee	<ul style="list-style-type: none"> Craig Duffield notes the draft will be ready soon. Possible AGM presentation. 	
	Mould Committee	<ul style="list-style-type: none"> CCA asked for the 2004 document be reviewed The committee recently met for the first time and divided up the sections for review. It needs to be completed by March before CCA's AGM. 	
	New Business	<ul style="list-style-type: none"> Up for re-election at the 2018 AGM are: Sarah Jamieson, David Bremner, Pete Ferrante, and Jimmy Ball Ian compiled a list of organizations to team up with and after the ExCom meeting Ian will get Membership and Marketing together to develop a solicitation plan. Next Executive Committee meeting to be held March 7th at the TCA Offices commencing at 9:00am. Betty to check availability and send out an outlook invite. <p>Michele Beakstead-Jackson of the MOL attended the meeting and provided an update on several items:</p> <ol style="list-style-type: none"> Type 2 Enclosures (access false ceilings) best practice. The Board offered scenarios. MOL to create a 3-4 minute video re: asbestos (first of 3 videos) called "Roles & Responsibilities of Employers and Employees". Target date is June. She is looking for pictures/videos. She will send a list to Steve & Betty of what she is looking for to be circulated to the Board. 	Ian Betty

		<ol style="list-style-type: none"> 3. MOL is reviewing a) Asbestos Abatement Worker – Type 3 guidelines and b) Asbestos Abatement Supervisor – Type 3 guidelines. She asked if there are any issues/challenges with the program. Board to submit comments to Steve to consolidate. Jimmy/Norine to ask Contractors Committee too 4. Safe at Work Consultations: visit MOL website to register if interested in attending consultations 5. New video available online re: Emergency Response Planning 6. Occupational Health & Safety Innovation Program: organizations can apply with their innovated proposals by end of April. Max \$100,000 annual funding. 7. New app available “Guide to Construction Health and Safety in Ontario” 8. Ontario increased fines as of December 14/17 for violations. Max fine for offences increased from \$25k to \$100k for individuals and from \$50k to \$150k for corporations. 9. “Compass” is a guide to health and safety in the workplace that is a tool to find and compares H&S stats 10. MOL developing a new accreditation program. Consultations are now finished even though none of the board members were even aware of it. It is not intended to replace COR but compliment it. Reduced WSIB rates may be offered. 	Jimmy/ Norine
	Next Meeting	<ul style="list-style-type: none"> • March 28, 2018/ 8:30 – 10:30 am / TCA Offices 	
	Adjournment	<ul style="list-style-type: none"> • There being no further items to discussed, Steve adjourned the meeting 	