



Canadian Chapter of the EIA

Minutes
Environmental Abatement Council of Ontario
Board of Directors Meeting
November 23, 2017 – TCA Offices

CHAIRMAN AND SECRETARY

Ted Barron acted as Chairman, Betty Quan as Secretary and Jason Pelligra as Recording Secretary.

#	Item	Discussion	Action
1	Call to Order	<ul style="list-style-type: none"> Ted called the meeting to order 	
2	Review and Acceptance of Previous Minutes	<ul style="list-style-type: none"> On a motion by Norine and seconded by John, the minutes of the Sep 28, 2017 meeting were approved. The minutes were reviewed and edited for publication on the website. 	
3	Financial Report	<ul style="list-style-type: none"> The September 30, 2017 financials were reviewed. On a motion by Sarah, seconded by Jimmy, the September 30 financial statements were approved. 	
4	Committee Reports		
4 a)	Executive Committee	<ul style="list-style-type: none"> The “Pre-Qualified” Contractor membership category was discussed. 	
4 b)	Marketing Committee	<ul style="list-style-type: none"> The Fall pub night was cancelled with a potential Spring date as a substitute (End of April). Ideas tabled were the Ballroom or Axe Throwing February 28th (4:30-7:30) is the date set for the Women’s Workshop - Sophie Boyko will be presenting The location will be Carter’s Landing A communication is to be designed and sent out once all the information has been finalized 	<p>Sarah</p> <p>Sarah / Jason</p>

4 c)	Membership Committee	<ul style="list-style-type: none"> • Betty suggested developing a pre-qualified contractor logo for them to use on their websites, etc. Sarah will ask Lee to develop one. • Membership renewal invoices should not be sent until the Pre-Qualified Contractor membership is finalized. • Cost of the audit is \$150 so this portion of the new fee should not be prorated no matter when the contractor joins in the fiscal year. • Glenn noted that the Committee reviewed and is recommending Board acceptable of BGIS's membership. On a motion by Ted, seconded by Ian, BGIS's membership was approved. • BGIS's membership payment is pending. 	Sarah
4 d)	Consultants Committee	<ul style="list-style-type: none"> • Kelly noted that Rein Andre does not have any updates. 	
4 e)	Contractors Committee	<ul style="list-style-type: none"> • The responses from the contractors email was reviewed (regarding lack of attendance). • Creating and distributing an agenda was decided as well as allowing for conference calls into the meeting. • Norine suggested pre-setting the meeting dates and Betty to send it out to all Contractor members in advance: <ul style="list-style-type: none"> ➤ February 21st ➤ May 9th (Cannot be held at the TCA, Jimmy to ask Pinchin to use their offices) ➤ September 12th (this may change depending on the date of the golf tournament) ➤ November 14th 	Norine/ Jimmy Betty
4 f)	Training Committee	<ul style="list-style-type: none"> • Jeff's session was very well received. • Future topics suggested are Radon, Hygiene, and DeSub (once it's ready which should be in the 2nd quarter of the year) • Ian suggested adding sponsorship opportunities • Feb 22nd 2018 will be the date for the next session on Mould, 3 hours, with certificates provided. A speaker is needed. • For any free seminars, should limit attendees to 2 per company • For the AGM the topic should be DeSub (ideally have printed copies of the guideline) • Radon seminar in November was not ready 	Jeff Steve
4 g)	Programs Committee	<ul style="list-style-type: none"> • Option for Wednesday September 12 at Wooden Sticks for 1 pm shotgun or possible earlier tee off. • Jimmy will look into King Valley and Cardinal and have a 	

		report within a couple weeks	Jimmy
4 h)	Technical Committees	<ul style="list-style-type: none"> Nothing new to report 	
4 h) i	Asbestos Committee (Hazardous Materials Worker)	<ul style="list-style-type: none"> Nothing new to report on asbestos aside from awaiting an age change by the Ministry. The expectation is that it will be in by the end of the year 	
4 h) ii	Asbestos Committee (College of Trades)	<ul style="list-style-type: none"> Nothing new to report 	
4 h) iii	Lead Committee	<ul style="list-style-type: none"> Nothing new to report 	
4 h) iv	IAQ Committee	<ul style="list-style-type: none"> Rob sent Steve a report. They are meeting with a goal to have a draft done before the 2018 AGM 	
4 h) v	Radon Committee	<ul style="list-style-type: none"> Currently being placed on hold 	
4 h) vi	DeSub Committee	<ul style="list-style-type: none"> There will be a meeting next week Steve and Craig to edit what has already been tabled and finalize it Bruce noted that Craig Dufield is the driving force behind pulling all of this together 	Steve
5	New Business	<ul style="list-style-type: none"> The Board asks that minutes be circulated sooner in order that the Board completes any action items assigned to them. Betty notes that Directors should be taking their own notes during meetings on actions they agreed to perform. Betty notes she will provide an email summary after each meeting summarizing action items. Ian asks Directors again for their list of organizations to target for membership. Glenn notes that CCA has asked EACO to review CCA82 Mould Guideline for the Canadian Construction Industry for updating by March 2018. Betty to send an email to members asking them if they wish to volunteer for a Mould Committee. Ted Barron announced his resignation as President of EACO effective immediately. Ted is willing to stay on the Board until the AGM and may or may not run for re-election as a Director. He notes his frustrations with the productivity with certain initiatives which has forced him to make this tough decision. Ted stressed that new leadership is required and that EACO must avoid the stigma of being an old boys' club. He also has personal reasons and other business commitments. Led by Norine, the Board thanked Ted for his years as 	<p>Jason</p> <p>Betty</p> <p>All</p> <p>Betty</p>

		<p>president and his many contributions.</p> <ul style="list-style-type: none"> • As Steve is now a member, Ted suggested that he takes on the President position in the interim until the AGM. • On a motion by Ted, seconded by Kelly, Steve Fulford is elected interim President of EACO. 	
6	Next Meeting	<ul style="list-style-type: none"> • January 25, 2017/ 8:30 – 10:30 am / TCA Offices 	
7	Adjournment	<ul style="list-style-type: none"> • There being no further items to discussed, Ted adjourned the meeting 	